

Houston Independent School District
Office of Special Education Services

ARDIIEP SUPPLEMENT:

Out-of-District Placement Verification; including TSBVI, TSD Participation in ARDIIEP Meeting

Reintegration from a Non-public site to HISD

SOAR Program Specialist will: Monitor IEP progress to determine readiness for reintegration to an HISD site

Contact the zoned Senior Manager, Program Specialist, Principal and Department Chairperson to begin the reintegration process:

- Will inform Senior Manager and Program Specialist of student's strengths and needs
- The Senior Manager will identify the most appropriate campus for the student (i.e. home school, campus with a Behavior Support Class, campus with a Life Skills Class, etc.)
- The Senior Manager will assign a Program Specialist to represent the district (Elementary, Middle, or High school)

SOAR Program Specialist will:

- Schedule a visit for HISD campus program specialist to the facility where the student is placed
- Facilitate Non-Public staff visit of the identified HISD campus
- Parent(s) should visit the identified HISD campus
- Student will visit site, if appropriate
- Schedule a meeting with senior manager, program specialist, principal, department chairperson and non-public day staff (administrator/designee and classroom teacher) to draft the reintegration plan. The counselor may also be a part of the planning process.
- Assist with scheduling the ARDIIEP committee meeting
- Conduct an ARD meeting to plan reintegration

The reintegration team will consider the following:

Student Enrollment

- If a student attends a district campus for 60% or more of the time or receives instruction in 3 or more of the core courses within the district, the student will be enrolled at the HISD campus.
- If a student attends a non-public facility for less than 60% time the student will remain enrolled in the SOAR program.

Transportation:

- Transportation is then requested by the department Chairperson of the enrolled campus.

Student Updates:

- The program specialists (district and SOAR) will monitor student progress in the student's instructional setting (s) for full or partial transition.
- The assigned classroom teacher (s) will update the student profiles; annual goals and objectives (academic and behavior).
- Progress reports and grades for classes (courses) provided at the non-public site will be sent to the department chairperson and or case manager at the HISD campus
- The home campus registrar will develop the transcript.

